

Role: SAP and Procurement Technician

Location: London and Yorkshire

Salary: Competitive

The Role:

We are seeking a SAP and Procurement Technician to join our growing water and wastewater business in the UK.

Main Duties and Responsibilities:

- General purchasing of goods, plants and services and hiring of general machinery.
- Uploading all transactions to SAP system.
- Place orders with assigned suppliers at regular intervals.
- Improve and maintain the company's procurement systems & databases.
- Filtering information from the system in order to tailor reports and tables.
- Following the company SOPs and recommendations of the management.
- Reporting to the manager whenever required.
- Liaising with suppliers.

Requirements:

- Graduate level 'Buyer', IIPMM Qualification.
- Minimum 1 year professional experience in purchasing role.
- Excellent knowledge of SAP transactions such as ME51N/52N/53N, ME21N/22N/23N, ZME9F_2, ZAPRD, ZCAPRV, MIGO, FBL1N (as a minimum).
- Proficiency in MS Office (mainly Excel).
- Exceptional organizational and administrative skills.
- Understanding of contractual legal terms and conditions.
- Ability to handle several ongoing projects and to work under pressure.
- Good English communication skills (verbal and written).

To apply for a position please send CV and cover letter to hr@glanagua.ie.