



Role: HSQE Advisor

Required by: ASAP

Location: United Kingdom

Duration: Permanent following 6-month probationary period or extension thereof

Salary: Competitive

HSQE Advisor

- Continuous promotion of Health, Safety, Quality and Environmental (HSQE) standards on projects; HSQE Project and documentation support including Preliminary and Construction Stage Safety and Health Plans; Ensure compliance with current Environmental, Health and Safety legislation and maintain awareness of legislative changes and industry standards; Obtaining and reviewing safety documentation from Clients, Suppliers and Subcontractors
- Preparation of Tender and Pre-qualification documents for future work; Carrying out Site Inspections and generating reports; Liaising with Clients; Assist the site team in the preparation of Method Statements, Risk Assessments and associated documentation and records; Preparation and delivery of site tool box talks; Daily/weekly reporting to the HSQE Manager and project management staff; Conduct incident/accident investigations and prepare reports for internal/external purposes; Provide HSQE advice and direction to staff and contractors, liaising with Site Personnel; Compilation of Safety Files and O&M Manuals.

Job Requirements and Competencies Profile

- Hold a recognised HSQE qualification;
- Minimum of 3 years HSQE experience;
- Excellent interpersonal and communication skills;
- Excellent planning, organisational, training, teamwork, problem resolution and presentation skills;
- Excellent literacy, numeric and IT skills including proficiency in Microsoft Office;
- Full, clean driving license.